



JANET T. MILLS
 GOVERNOR

MICHAEL SAUSCHUCK
 COMMISSIONER

WIL O'NEAL
 DIRECTOR

Maine Emergency Medical Services Licensing Board Meeting

December 18, 2025, 9:30 am to 12:00 pm
 Champlain Conference Room, 45 Commerce Dr., Augusta, ME 04330

[Click Here to Watch the Recording](#)

MINUTES

1. Call to Order

The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.

2. Attendance & Introductions

- a. Members: Joe Kellner (Chair), Daniel Rose, Laura Sandred, Don Sheets, Aiden Koplovsky, Wil O'Neal
- b. Office Staff: Jason Cooney, Melissa Adams, Ashley Moody, Robert Glaspy, Jason Oko, AAG Warwick, AAG Sawyer
- c. Guests: Sarah Morad, Phil MacCallum, Ryan Maker, Jackie (DFD)

3. Conflict of Interest Disclosures - None

4. Modifications to the Agenda - None

5. New Business

- a. Past Meeting Minutes – November 20, 2025
 Corrections: The citation in case 24-355 should be revised to 32 MRS §91.B. and Aiden Koplovsky's name is misspelled in the attendance.
MOTION to approve the minutes with these amendments. (Rose, Sheets)
 Yes: Kellner, Sheets, Rose, Sandred
PASSED Unanimously

*Director O'Neal and Aiden Koplovsky joined the meeting virtually at 9:34.

- b. Preliminary Review LB-25-LIC-014
MOTION to enter an executive session pursuant to 1 MRS §405.6.F. to discuss confidential health information. (Rose, Sandred)
 Yes: O'Neal, Koplovsky, Rose, Sandred, Sheets, Kellner

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PASSED Unanimously

Entered executive session at: 9:36

Returned to Public session at 9:49

MOTION to offer an interim consent agreement suspending the license until the Board takes final action in the matter, and direct staff to prepare the case and bring it back to the Board at the next regularly scheduled meeting. If the licensee does not accept the interim consent agreement, staff will prepare an emergency meeting with the information available for immediate review after December 25. (Sheets, Sandred)

Yes: Koplovsky, O'Neal, Sheets, Sandred, Rose, Kellner

PASSED Unanimously

c. Case Reviews

i. 23-304 Case Review

A licensee failed to disclose to the Maine EMS Board disciplinary action taken in 2021 against an out-of-state EMS Instructor License within ten (10) days of the action and then denied any action taken against a professional license they now hold or have ever held on two separate renewal applications submitted to the Maine EMS Board since the disciplinary action was taken in 2021.

MOTION to enter an executive session pursuant to 1 MRS §405.6.E. for consultation with the Board's attorney.

Yes: O'Neal, Koplovsky, Kellner, Sandred, Rose, Sheets

PASSED Unanimously

Entered Executive Session at 11:36

Returned to Public Session at 11:47

*Aiden Koplovsky left the virtual meeting at 11:45.

MOTION to resolve this case by preliminarily denying the renewal application for violation of Maine Statute 32 MRS §90-A(5)(A); 32 MRS §90-A(5)(F): Maine EMS Rules, Chapter 11 §1(1), (5), and (29); and 32 MRS §90-A(5)(H): 32 MRS §90-C(1)(C). (Sheets, Sandred)

Yes: O'Neal, Sheets, Rose, Kellner

No: Sandred

PASSED

ii. 24-726 Case Review

A licensee did not complete the required Naloxone "Leave Behind" Protocol Update Training before responding to medical calls for service after the protocol's effective date, December 1, 2023. They did not update their address with the Board within ten (10) days, and they indicated they do not have any open investigations on a renewal application while this complaint remains unresolved.

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MOTION to resolve this complaint with a letter of guidance reminding the licensee of the requirement to report certain information to the Board, and training requirements; to be kept on file for two licensing cycles. (Sheets, Sandred)

Yes: Sheets, Sandred, Rose, O'Neal, Kellner

PASSED Unanimously

- d. Consider electing an interim Vice-Chairperson

MOTION to nominate Don Sheets as the interim Vice-Chair. (Sandred, Rose)

Yes: O'Neal, Sandred, Rose, Kellner

Abstained: Sheets

PASSED

6. Old Business

- a. Rules Violation Delegation Order

MOTION to revise the current delegation order to issue a letter of guidance for four (4) years for a violation of operating an ambulance when affiliated with a ground-transporting service, without licensure from the Board, when the individual has never held licensure, to extend the delegation order through January 22, 2026, and to revisit the order at the next meeting. (Kellner, O'Neal)

Yes: Sheets, Sandred, Rose, O'Neal, Kellner

PASSED Unanimously

7. Adjourn at 12:04

MOTION to adjourn. (Sheets, Sandred)

Next meeting: January 22, 2026, at 9:30 am

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